



CRONTON PARISH COUNCIL (KNOWSLEY)

7 Hampton Drive, Cronton, Knowsley, Merseyside WA8 5BZ
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ANNUAL COUNCIL MEETING

2 May 2023

To Members of the Council

You are hereby summoned to attend the **Annual Meeting of Cronton Parish Council** to be held at the Parish Council Office, 7 Hampton Drive, Cronton on **Tuesday 9 May 2023** – 7PM, commencing at the rising of the Annual Parish Meeting for the purpose of transacting the following business.

K Newton

Karen Newton
Clerk to the Council

AGENDA

1. **To elect a Chairman of the Council for 2023/24**
2. **To receive the Chairman's declaration of acceptance of office**
3. **To appoint a Vice-Chairman of the Council for 2023/24**
4. **To receive apologies for absence from members**
5. **To receive declarations of interest from members**
6. **Minutes**
To receive as a true and correct record the minutes of the meeting held on 24/4/23
7. **Public Participation**
The public is invited to ask questions and make representations
8. **Ward Councillor Reports**
To receive Ward Councillor Reports
9. **Standing Orders**
To review and adopt Standing Orders (*electronic copy*)
10. **Power of Delegation**
To review and adopt Power of Delegation to Committees
11. **Terms of Reference of Committees**
To review and adopt Terms of Reference of Committees
12. **Committees and Members**
To appoint Committees and members for 2023/24
(a) General Purposes and Environment Committee
13. **Representatives to outside bodies**
To appoint representatives to outside bodies for 2023/24
14. **Complaints Procedure**
To review and adopt the Council's Complaints Procedure (*electronic copy*)

15. **Freedom of Information**
To review and adopt the Council's procedures for handling requests made under the Freedom of Information Act 2000 (*electronic copy*)
16. **Risk Assessment Annual Review**
To consider Risk Assessment and Management for the years 2022/23/24 and actions from the Working Group
17. **Council Review**
To consider actions from the Working Group
To consider the Council Review – progress
To consider allocations of areas of workload
To consider action lists from suggestions and actions in Minutes
To consider follow-up action to letters and email requests
18. **Fixed Asset Register**
To review inventory of assets as at 31 March 2023
19. **Internal Audit Report 2022/23 and Internal Auditor Appointment 2023/24**
 - (a) To consider the internal audit report 2022/23
 - (a) To receive and note the AGAR annual internal audit report 2022/23 (page 3)
 - (b) To consider reappointing the Internal Auditor for 2023/24 and to approve the audit fee
20. **Annual Governance and Accountability Return (AGAR) 2021/22 Form 3**
 - (a) To consider and approve Section 1 - Annual Governance Statement 2022/23 (page 4)
 - (b) To consider and approve Section 2 – Accounting Statements 2022/23 (page 5)
21. **Planning Application(s)**
To consider
PRESCOT, WHISTON & CRONTON
APP. NO: 23/00169/FUL CASE OFFICER: Lee Osborne
APPLICANT: Mr Brian Taylor
APP. TYPE Full Application
LOCATION: 175 Windy Arbor Road Whiston Knowsley
PROPOSAL: ERECTION OF A 2 STOREY SIDE EXTENSION (DEMOLITION OF EXISTING UTILITY ROOM) WARD:
Whiston & Cronton
View Here - <https://planapp.knowsley.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RS11KRIFP600>
22. **National Salary Award 2022/23**
To note the new rates of pay applicable from 1/4/23 and to approve the Clerk's adjusted salary (*SPC 14 – pro rata – 14 hrs/week*)
23. **Report of the Independent Remuneration Panel on Town/Parish Council Allowances 2023**
To consider the Report
24. **Council Review**
To consider the Council Review – progress
25. **The Pasture Masterplan**
To consider the Pasture Masterplan update
26. **Cycleway Project**
To consider the cycleway project (Phases 8 and 9) update
27. **Village and Community Matters**

To consider

- a) Policing
- b) Transport
- c) Environment

28. **Cronton Newsletter**

To consider feedback on the spring newsletter