

CRONTON PARISH COUNCIL

ANNUAL MEETING



Minutes of the ANNUAL MEETING OF THE PARISH COUNCIL held on 9 MAY 2022 at 7.27 pm at the Parish Council Office, 7 Hampton Drive, Cronton

Present: Coucillors S Cooper (Chairman), W Cook, J Foran, R Hayes, G McGann, D Rostance, L Terry and D Thomas

In attendance: V Dooley (Resident)
Alison Glover (Resident)
Chris Roderick (Resident)

1. TO ELECT A CHAIRMAN OF THE COUNCIL FOR 2022/23

Cllr G McGann seconded by Cllr W Cook nominated Cllr D Rostance as Chair for the year 2022/23.
Cllr D Rostance was unanimously elected as Council Chair.

2. CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Chairman's declaration of office to be made before the next Council Meeting on 20/6/22.

3. ELECTION OF VICE-CHAIRMAN 2022/23

Cllr G McGann seconded by Cllr J Foran nominated Cllr R Hayes as Council Vice-Chair.
Cllr R Hayes was unanimously elected as Council Vice-Chair.

4. APOLOGIES

All members were present.

5. DECLARATIONS OF INTEREST

There were no declarations on interest from members.

6. MINUTES

The minutes of the meeting held on 28/03/22 were received as a true and correct record. Moved by Cllr D Thomas seconded by Cllr J Foran.

7. PUBLIC PARTICIPATION

There was no public participation.

8. WARD COUNCILLOR REPORTS

There were no Ward Councillors present.

9. COMMITTEE MINUTES

The draft minutes of the General Purposes and Environment Committee held on 11/04/22 were noted.

10. STANDING ORDERS

Standing Orders were **APPROVAL** and **ADOPTED**.

11. POWER OF DELEGATION

Power of Delegation was **APPROVED** and **ADOPTED**.

12. TERMS OF REFERENCE OF COMMITTEES

Terms of Reference of Committees were **APPROVED** and **ADOPTED**.

12. COMMITTEES AND MEMBERS

Councillors: W Cook, J Foran, R Hayes, G McGann, D Rostance, L Terry, D Thomas were appointed as members of the General Purposes and Environment Committee.

13. APPOINTMENT TO OUTSIDE BODIES

The following Cllrs were appointed:

- (a) **Merseytravel : customer forum** - *Cllr G McGann*
- (b) **Knowsley Cycling and Walking Project (Prescot to Cronton)** – Cllr G McGann
- (c) **Cronton Pathways** – Cllr D Rostance
- (d) **Cronton Gala Committee** – Cllr R Hayes

14. COMPLAINTS PROCEDURE

The complaints procedure was **APPROVED** and **ADOPTED**.

16. FREEDOM OF INFORMATION

The freedom of information procedures was **APPROVED** and **ADOPTED**.

17. SOCIAL MEDIA POLICY

The social media policy was **APPROVED** and **ADOPTED**.

18. END-OF-YEAR REPORTS

The end-of-year reports were **NOTED**.

19. FIXED ASSET REGISTER

The fixed asset register was **APPROVED**.

20. CERTIFICATION OF EXEMPTION FROM LIMITED ASSURANCE REVIEW 2021/22

It was **AGREED** to declare and certify the Council as exempt from a limited assurance review by satisfying the criteria as list on the Certificate of Exemption – AGAR 2021/22 Form 2

21. INTERNAL AUDIT REPORT 2021/22 AND INTERNAL AUDITOR APPOINTMENT 2022/23

- (a) The internal audit report 2021/22 was **NOTED**.
- (b) The AGAR annual internal audit report 2021/22 was **NOTED**.
- (c) It was **AGREED** to reappoint the Internal Auditor for 2022/23 and the **audit fee of £105** was **APPROVED**.

22. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2021/22 FORM 2

- (a) It was **RESOLVED** that Sections 1 – Annual Governance Statement 2021/22 be approved.
- (b) It was **RESOLVED** that Section 2 – Accounting Statements 2021/22 be approved.

23. PLANNING APPLICATION

APP. NO: 22/00124/FUL

LOCATION: Denbigh Pex Hill Cronton

PROPOSAL: DEMOLITION OF EXISTING GARAGE AND THE ERECTION OF A TWO STOREY SIDE EXTENSION INCLUDING 1 NO JULIET BALCONY TO REAR TOGETHER WITH A FIRST FLOOR REAR EXTENSION INCLUDING 1 NO JULIET BALCONY AND LOFT CONVERSION

The Council has **no observations** on this application.

24. BUDGETARY CONTROL REPORT

The budgetary control report was **NOTED**.

25. RECEIPTS AND PAYMENTS

Receipts and payments were **APPROVED**.

26. NATIONAL SALARY AWARD 2021/22

It was **AGREED** to approve the Clerk's adjusted salary (SPC20 – pro rata –14 hrs/wk) effective from 1/4/21

27. REPORT OF THE INDEPENDENT RENUMERATION PANEL ON TOWN/PARISH COUNCIL ALLOWANCES 2022

The report was **NOTED**.

28. COUNCIL REVIEW

A draft report will be presented at the full council meeting to be held on 20 June 2022.

29. THE PASTURE MASTERPLAN

Two bids for funding had been submitted with the working party working well. The working party believed things to be in a positive position.

30. CYCLEWAY PROJECT

The planning application was awaiting validation and once validated it would be published on the weekly planning list.

31. WEBSITE

Three training sessions have been purchased with one scheduled for 18 May.

32. VILLAGE AND COMMUNITY MATTERS

- (a) **Cross border policing** - It was **AGREED** to invite the Merseyside Police and Crime Commissioner to the Council Meeting to be held on **25 July 2022**.

- (b) **SID update** - It was believed that the points raised in the letter from resident Martin Ward were valid. KMBC officers were continually asked about the provision of speed bumps but replied that Smithy Lane was a route for ambulances. It was **AGREED** to pursue the provision of speed bumps.
- (c) **The Queen's Platinum Jubilee Celebrations and flying a flag** - It was **AGREED** to purchase a jubilee flag.
- (d) Cllr J Foran asked about alcohol being in the open at the local shop. He believed there were stipulations about the storage of alcohol contained in the planning application approval.
- (e) Concern was expressed about the shop owner parking his car on the pavement. The lack of access in the shop for disabled persons and safety issues relating to the layout of the shop. It was **AGREED** to contact Merseyside Fire and Rescue Service for advice.

33. CRONTON NEWSLETTER

There was positive feedback about the last newsletter.

The meeting closed at 8.35 pm.

Signed _____

Date 20 June 2022