

CRANTON PARISH COUNCIL

ANNUAL MEETING



Minutes of the ANNUAL MEETING OF THE PARISH COUNCIL held on 9 MAY 2016 at 7.15 pm at the Parish Council Office, 7 Hampton Drive, Cranton.

Present : Councillors W Cook (Chairman), S Cooper, J Foran, P M Green, G McGann and D Rostance

In attendance: Vitti Osborne (The Clerk)
1 Member of the public

1. ELECTION OF CHAIRMAN 2016/17

It was moved by Councillor S Cooper, seconded by Councillor J Foran and **resolved unanimously** that Councillor Will Cook be re-elected Chairman for 2016/17.

2. CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

After signing the Declaration of Acceptance of Office, Councillor Will Cook took the Chair.

3. ELECTION OF VICE-CHAIRMAN 2016/17

It was moved by Councillor W Cook, seconded by Councillor J Foran and **resolved unanimously** that Councillor S Cooper be re-elected Vice-Chairman for 2016/17.

4. APOLOGIES

It was resolved that apologies for absence received from Councillors D Bray, M O'Dowd and G Pentin be accepted.

5. DECLARATIONS OF INTEREST

It was reported that no declarations of Interest were received.

6. MINUTES

It was resolved to accept the minutes of the Council Meeting held on 21 March 2016 as an accurate record and signed by the Chairman.

7. PUBLIC PARTICIPATION

There were no issues raised by the member of the public present.

8. COMMITTEE MINUTES

It was resolved that the minutes of undermentioned Committees be noted:

- (a) General Purposes and Environment Committee meeting held on 11 April 2016
- (b) Finance and Policy Committee meeting held on 11 April 2016

9. STANDING ORDERS AND FINANCIAL REGULATIONS

It was resolved that the Standing Orders and Financial Regulations be adopted for 2016/17.

10. POWER OF DELEGATION

It was resolved that the Powers of Delegation to Committees be adopted for 2016/17.

11. TERMS OF REFERENCE OF COMMITTEES

It was resolved that the Terms of Reference of the undermentioned Committees be adopted for 2016/17.

- (a) General Purposes and Environment Committee
- (b) Finance and Policy Committee

12. COMMITTEES AND MEMBERS

It was resolved that the undermentioned Committees be appointed for 2016/17:

FINANCE AND POLICY COMMITTEE

Cllr W Cook (Chairman)
Cllr S Cooper (Vice-Chairman)
All other Council Members

GENERAL PURPOSES AND ENVIRONMENT COMMITTEE

Cllr D Rostance (Chairman)
Cllr S Cooper (Vice-Chairman)
All other Council Members

13. REPRESENTATIVES TO OUTSIDE BODIES

It was resolved that the undermentioned representatives to outside bodies be appointed:

- **POLICE LIAISON** – *Cllr D Rostance*
- **MAPTC** - (*Depends on the agenda – a Cllr will attend*)
- **Healthwatch Knowsley** – *Cllr D Bray*
- **MERSEYTRAVEL : CUSTOMERS FORUM** – *Cllr G McGann*
- **CONNECT2 SCHEME: HUYTON – CRONTON GREENWAY STEERING GROUP** – *Cllr G McGann*
- **CRONTON PATHWAYS PROJECT**- *Cllr D Rostance*
- **PRESCOT, WHISTON, CRONTON AND KNOWSLEY VILLAGE ADVISORY GROUP** – *Cllr W Cook*
- **KNOWSLEY COUNCIL AND PARISH AND TOWN COUNCIL LIAISON COMMITTEE** – *Cllr W Cook and The Clerk*
- **CRONTON GALA COMMITTEE** – *Cllrs W Cook and D Bray*
- **CRONTON NEIGHBOURHOOD NETWORK** – *Cllrs W Cook and D Bray and the Clerk*

14. COMPLAINTS PROCEDURE

It was resolved that the Complaints Procedure be adopted for 2016/17.

15. FREEDOM OF INFORMATION

It was resolved that the Freedom of Information Publication Scheme is adopted for 2016/17.

16. END-OF-YEAR REPORTS

It was resolved that the undermentioned End-of-Year Reports be received:

- (a) Chairman's Annual Report
- (b) Finance and Policy Report
- (c) Partnership Advisory Report
- (d) Cronton Neighbourhood Network Report
- (e) General Purposes and Environment Report
- (f) Police Liaison Report

17. ANNUAL RETURN 2016/17

- (a) **It was resolved** that Section 1 (Annual Governance Statement) of the Annual Return for the year ended 31/3/16 be approved.
- (b) **It was resolved** that Section 2 (Accounting Statements) of the Annual Return for the year ended 31/3/16 be approved.
- (c) **It was resolved** that the Chairman and the Clerk/Responsible Financial Officer be authorised to sign Sections 1 and 2 of the Annual Return respectively.

18. FIXED ASSET REGISTER

It was resolved that the Fixed Asset Registered as at 5 May 2016 be accepted.

19. INTERNAL AUDITOR

It was resolved that Dave Blanchflower be re-appointed Internal Auditor for 2016/17 and a remuneration of £90 be approved.

20. PLANNING APPLICATIONS

APP. NO: 16/00189/CLD

LOCATION: 499 Cronton Road Cronton Knowsley

PROPOSAL: CERTIFICATE OF LAWFUL DEVELOPMENT FOR ERECTION OF SINGLE STOREY SIDE EXTENSION

DECISION Granted

APP. NO: 15/00826/FUL

LOCATION: B C Neill Air Conditioning Ltd Adj Brentwood Cronton Road Cronton

PROPOSAL: DEMOLITION OF EXISTING COMMERCIAL PREMISES AND REMOVAL OF HARDSTANDING TOGETHER WITH ERECTION OF 1NO TWO STOREY 5 BED DWELLING-HOUSE WITH REVISED VEHICULAR ACCESS AND ASSOCIATED LANDSCAPING

DECISION Granted

It was resolved that planning decisions on the above-mentioned applications be noted.

21. BUDGETARY CONTROL REPORT

It was resolved that the Budgetary Control Report as at 9 May 2016 shown in Appendix A be received and approved.

22. RECEIPTS AND PAYMENTS

It was resolved that receipts and payments as listed in the attached Appendix be noted and approved.

23. PARISH/TOWN COUNCIL ALLOWANCES

It was resolved that the Report of the Independent Remuneration Panel on Parish/Town Council Allowance 2015 received from Knowsley Council be noted.

24. REPORT ON TOWN/PARISH COUNCIL ALLOWANCES 2016 (KNOWSLEY)

It was resolved that the Report of the Independent Remuneration Panel on Town/Parish Council Allowance 2016 and the recommendations for 2016/17 be noted.

25. CRONTON NEIGHBOURHOOD NETWORK

Neighbourhood Network was set up as part of the structure of Knowsley Council's Partnership Board in 2007. The Parish Council agreed to facilitate the meetings from 2011. Councillor G McGann is concerned about the role of the Neighbourhood Network. He commented that the Police and Ward Councillors attend the Network meetings but not the Council's. As the Council officially represents the interest of the electors and residents should raise their concerns with Council members in the first instance. To avoid further confusion and duplication, he felt that the Network should be dissolved.

The Chairman responded that the Network is governed by its constitutions and the Council has no power to dissolve it. He further pointed out that consideration is being taken to widen its remit to ensure all sectors of the community are represented. Comparing with Council meetings, the Network is less formal and all members and representatives can participate in discussions. Parish Councillors are encouraged to liaise with individual community groups.

A discussion took place about Police and Ward Councillors representation at both settings.

It was resolved to check what support there still is for the Network from Knowsley Council and if the support for the Network still one of Knowsley Council's priorities. The Police and Ward Councillors are to be invited to attend the Council meetings.

26. SCRAMBLER BIKE ISSUE

Scrambler bike issue is a national problem. Police is aware of the issue in Cronton and is patrolling the area. Residents should report incidents to the Police.

27. STATE OF THE VILLAGE

The followings had been discussed:

- (a) Pavements in Wheatfield Road have not been resurfaced.
- (b) Pavement repairs in Lambourn Avenue have to be carried out.
- (c) Parking bays outside the shops on Hampton Drive needs resurfacing.
- (d) Extra security lights at the Cronton C of E Primary School have caused concern in the neighbourhood.
- (e) A progress update on the boundary signs.

28. ANTI-SOCIAL BEHAVIOUR

An incident of over 100 young people gathered in the village on a Friday evening in April has caused serious concern. Trees and an item of play equipment had been vandalised. It has been reported to the Police. To raise awareness, the incident will be reported in the next newsletter.

29. CRONTON NEWS

The summer issue will be published in August 2016.

The meeting closed at 8.28 pm.

Signed _____ Date 20 June 2016