

CRONTON PARISH COUNCIL

ANNUAL MEETING



Minutes of the ANNUAL MEETING OF THE PARISH COUNCIL held on 12 MAY 2014 at 7.05 pm at the Parish Council Office, 7 Hampton Drive, Cronton.

Present : Councillors W Cook (Chairman), D Bray, S Cooper, P M Green, G Pentin, D Rostance and I Watson

In attendance: Vitti Osborne (The Clerk)

1. ELECTION OF CHAIRMAN 2014/15

It was moved by Councillor S Cooper, seconded by Councillor Dave Rostance and **resolved unanimously** that Councillor Will Cook be re-elected Chairman for 2014/15.

2. CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

After signing the Declaration of Acceptance of Office, Councillor Will Cook took the Chair.

3. ELECTION OF VICE-CHAIRMAN 2014/15

It was moved by Councillor W Cook, seconded by Councillor D Rostance and **resolved unanimously** that Councillor S Cooper be re-elected Vice-Chairman for 2014/15.

4. APOLOGIES

It was resolved that apologies for absence received from Councillor G McGann be accepted.

5. RESIGNATION

It was resolved that Councillor M Cowan's resignation effective from 28 April 2014 be accepted.

The Chairman will send a thank you letter to Councillor M Cowan.

6. DECLARATIONS OF INTEREST

It was reported that no declarations of Interest were received.

7. MINUTES

It was resolved to accept the minutes of the Council Meeting held on 31 March 2013 as an accurate record and signed by the Chairman.

8. PUBLIC PARTICIPATION

Councillor P M Green restated the concern about an accident waiting to happen with parked vehicles on both sides of Smithy Lane and Smithy Close obstructing drivers' visibility. It was commented that some parts of Hall Lane had the same problem.

The Gala on Saturday 14 June 2014 is looking for volunteers.

9. COMMITTEE MINUTES

It was resolved that the minutes of undermentioned Committees be noted:

- (a) General Purposes and Environment Committee meeting held on 14 April 2014
- (b) Finance and Policy Committee meeting held on 14 April 2014

10. STANDING ORDERS AND FINANCIAL REGULATIONS

It was resolved that the Standing Orders and Financial Regulations be adopted for 2014/15.

11. POWER OF DELEGATION

It was resolved that the Powers of Delegation be adopted for 2014/15.

12. TERMS OF REFERENCE OF COMMITTEES

It was resolved that the Terms of Reference of the undermentioned Committees be adopted for 2014/15.

- (a) General Purposes and Environment Committee
- (b) Finance and Policy Committee

13. COMMITTEES AND MEMBERS

It was resolved that the undermentioned Committees be appointed for 2014/15:

FINANCE AND POLICY COMMITTEE

Cllr W Cook (Chairman)
Cllr S Cooper (Vice-Chairman)
All other Council Members

GENERAL PURPOSES AND ENVIRONMENT COMMITTEE

Cllr D Rostance (Chairman)
Cllr P M Green (Vice-Chairman)
All other Council Members

14. REPRESENTATIVES TO OUTSIDE BODIES

It was resolved that the undermentioned representatives to outside bodies be appointed:

- **POLICE LIAISON** – *Cllr D Rostance*
- **MAPTC** - (*Depends on the agenda – a Cllr will attend*)
- **AGE CONCERN** – *Cllr I Watson*
- **MERSEYTRAVEL : CUSTOMERS FORUM** – *Cllr G McGann*
- **CONNECT2 SCHEME: HUYTON – CRONTON GREENWAY STEERING GROUP** – *Cllr G McGann*
- **CRONTON PATHWAYS PROJECT**- *Cllr D Rostance*
- **PRESCOT, WHISTON, CRONTON AND KNOWSLEY VILLAGE PARTNERSHIP BOARD** – *Cllr W Cook*
- **KNOWSLEY COUNCIL AND PARISH AND TOWN COUNCIL LIAISON COMMITTEE** – *Cllr W Cook, Cllr P M Green and The Clerk*
- **CRONTON GALA COMMITTEE** – *Cllrs W Cook, D Bray and I Watson*
- **CRONTON NEIGHBOURHOOD NETWORK** – *Cllrs W Cook, D Bray, I Watson and the Clerk*

15. COMPLAINTS PROCEDURE

It was resolved that the Complaints Procedure be adopted for 2014/15.

16. FREEDOM OF INFORMATION

It was resolved that the Freedom of Information Publication Scheme is adopted for 2014/15.

17. END-OF-YEAR REPORTS

It was resolved that the undermentioned End-of-Year Reports be received:

- (a) Chairman's Report
- (b) Finance and Policy Report
- (c) Partnership Board Report
- (d) Environmental Report
- (e) Cronton Neighbourhood Network Report
- (f) General Purposes Report – Remembrance Day Service and Carol Service

18. ANNUAL RETURN 2012/13

- (a) **It was resolved** that Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) of the Annual Return for the year ended 31/3/14 be approved.
- (b) **It was resolved** that the Chairman and the Responsible Financial Office be authorized to sign Sections 1 and 2 of the Annual Return.

19. FIXED ASSET REGISTER

It was resolved that the Fixed Asset Registered as at 30 April 2014 be accepted.

20. INTERNAL AUDITOR

It was resolved that Dave Blanchflower be re-appointed Internal Auditor for 2014/15 and an remuneration of £70 per audit be approved.

21. PLANNING APPLICATIONS

APP. NO: 14/00246/AGR
APPLICANT: Mr Philip Humphreys
APP. TYPE: AGR
LOCATION: Welshmans Farm 345 Cronton Road Cronton
PROPOSAL: Application for agricultural determination for the erection of a storage building to land at junction of Cronton road and lodge lane.

It was resolved that no observations be made on this planning application.

22. BUDGETARY CONTROL REPORT

It was resolved that the Budgetary Control Report as at 12 May 2014 shown in Appendix A be received and approved.

23. RECEIPTS AND PAYMENTS

It was resolved that the undermentioned receipts be noted and payments be approved for payment:

Receipts

Description	Amount (£)
Reserve account interest (January to March 2014)	2.49
Knowsley MBC (Precept 2014/15 £13,845 + Council Tax Reduction Grant £1,251.58 + Pex Hill Common Investment Income £47.72 = £ 15,144.30)	15,144.30

Payments

Cheque no.	Description	Amount (£)
1276	Replacing cheque No. 1275 - Chubb Fire & Security Ltd (CO2 and Water + Additive fire extinguishers annual service 2014)	66.48
1277	W M Osborne (Reimburse Clerk for expenses paid in advance - Postage stamps £20.16, stationery £3.99, Photocopying : Spring newsletter £45 + Pathways pages £15 + VAT £12 = £72, A4 copying papers £23.92 and Housekeeping : window cleaning £4. Total £124.07)	124.07
1278	TCV (The Conservation Volunteers - 2014/15 Community Network Membership renewal)	38.00

Direct Debits

Description	Amount (£)
United Utilities (water and wastewater service 21/12/13 to 19/3/14)	22.29
BT (Phone bill)	66.52
United Utilities (Surface water and highway drainage charge - 2014/15 1st Qtr payment)	24.11
British Gas (Electricity - 1/1/14 to 1/4/14)	132.59

Standing Order

Description	Amount (£)
W M Osborne (Clerk's April 14 salary: net PAYE and NIC)	675.22
S Chesters (Office cleaner's April 14 wages)	31.41

24. GRANT FEEDBACK

It was resolved that feedback on a grant (2013/14) given to Cronton Community Association be accepted.

25. HOLY FAMILY CHURCH

It was reported that the Church Steering Committee appreciated the letter of support from the Parish Council. The proposed closure of the church remains unchanged. The Committee has done whatever needed to save the church and the report is to be sent to the highest level of the church administration.

26. CRONTON NEWS

The Chairman thanked the Clerk for doing the Spring Newsletter. A resident's assistance in distributing the copies to Pex Hill was most appreciated. More volunteers are needed for future distributions.

The meeting closed at 7.45 pm.

Signed _____ Date 23 June 2014